

A Full Day Course



ABCs: A BASIC COURSE Essentials of Community Association Leadership

ABCs is an 8-hour course designed to enhance the knowledge and skills of community association leaders by addressing the following objectives:

1. **Overview of Common-Interest Communities:** You will learn about the industry, the legal foundation of the various types of associations and the roles of the people who help make associations function.
2. **Rule Enforcement:** A demonstration and team exercise will show you the right and wrong way to handle rule enforcement.
3. **Finances:** You will learn how to read financial statements and identify the financial problems of a hypothetical association.
4. **Approach to Solving Problems:** You will learn an approach to problem-solving that will help you face and solve the myriad of problems that occur in associations.
5. **Maintenance:** You will apply the problem-solving approach to maintenance issues.
6. **Board Meeting:** You will learn about board meetings, identify all of the errors and suggest proper protocol.

If you are interested in attending this course, you can download registration form online at www.cai-grie.org and mail, e-mail or fax it into the CAI-GRIE office.

CAI-GRIE
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Riverside, CA 92507
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EVENT DETAILS

What:

- ◆ CID Overview
- ◆ Board Composition
- ◆ Fiduciary Duty
- ◆ Rule Enforcement
- ◆ Finances
- ◆ Reserves
- ◆ Insurance
- ◆ Legislative Update
- ◆ Problem Solving
- ◆ Board Meetings

When:

Saturday, August 26, 2017
8:00 am Registration
8:30 am Class Begins

Where:

CAI-GRIE Chapter office
5029 La Mart Dr., Ste A
Riverside, CA 92507

Cost:

CAI Members: \$40.00 - \$15.00 for each additional attendee from the same association

Non-Members: \$50.00 - \$25.00 for each additional attendee from the same association

Includes:

Course Materials
Continental Breakfast
Lunch

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